

Requesting access to AMEX VDI

1. How to request an AMEX virtual machine

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Computer - New Request Who is this order for? Myself * Select New Computer (Note: Non-Standard asset will need review and Band 45+ leader approval) Windows 13" (Standard) ☐ Not Selected Windows 14" (Standard) ☐ Not Selected Windows 15" (Standard) ☐ Not Selected MacBook Air 13" (Standard) ☐ Not Selected Windows Developer Asset (Non-Standard) ☐ Not Selected Apple Developer Asset (Non-Standard) ☐ Not Selected Virtual Desktop (Windows) Vendor Device ☒ Selected Proceed	Log in to the Computer - New Request page with your AMEX credentials, select Virtual Desktop (Windows) and press Proceed.																					
Requested For Requested For Person Type Vendor Contractor Requested For Persona None Requested For Title Technical Support Selected Asset Virtual Desktop (Windows) Vendor Device * Third Party Email Address * Does the resource have the ability to connect to the Amex network through Juniper Pulse VPN, a partner network connection or campus Ethernet? * Office License Type Office 365 Tools Client Access	In the next step: 1. Verify that your information matches. 2. Enter your business email address in the @payback.net domain. 3. Select Yes. 4. Select Office 365 Tools Client Access.																					
TECHCARE » IT Service Catalog » Review Order Shopping Cart (1) Review Order <table><thead><tr><th>SERVICE</th><th>Quantity</th><th>Est. Delivery Time</th><th>Cost</th><th>Subtotal</th><th>Edit</th><th>Remove</th></tr></thead><tbody><tr><td>Computer - New Request</td><td>1</td><td>6 Business Days</td><td>N/A</td><td>N/A</td><td></td><td></td></tr><tr><td colspan="4">Total</td><td>N/A</td><td colspan="2"></td></tr></tbody></table> CUSTOMER DETAILS: Name: Carlo Fittigald Address: München, BY DEU Cost Center: 045 058 774 PLACE ORDER	SERVICE	Quantity	Est. Delivery Time	Cost	Subtotal	Edit	Remove	Computer - New Request	1	6 Business Days	N/A	N/A			Total				N/A			Select Order Now in the upper right corner and in the next window Place Order. Your request has been sent. You will receive further information on how to connect with the VM via email.
SERVICE	Quantity	Est. Delivery Time	Cost	Subtotal	Edit	Remove																
Computer - New Request	1	6 Business Days	N/A	N/A																		
Total				N/A																		