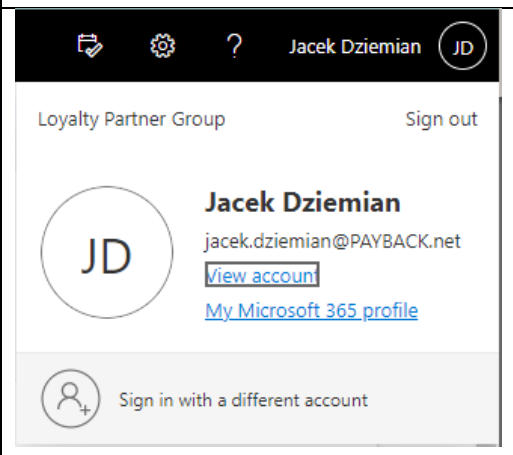
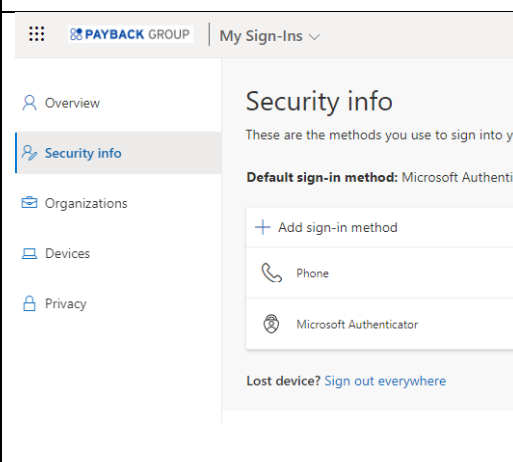


## Microsoft Authenticator app configuration

### 1. How to configure Microsoft Authenticator app

#### 1. How to configure Microsoft Authenticator App

|                                                                                     |                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | <p>Install the <b>Microsoft Authenticator</b> app on your business or personal phone.</p>                                                                                                                                                                         |
|  | <p>In your browser, go to <a href="https://portal.office.com/">https://portal.office.com/</a>. If it asks you to log in, enter your business email address and computer password. Select your profile in the upper right corner and then <b>View account</b>.</p> |
|  | <p>From the panel on the left, select <b>Security info</b> and then <b>Add sign-in method</b>.</p>                                                                                                                                                                |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div data-bbox="236 219 440 253">Add a method</div> <div data-bbox="863 226 890 253">✕</div> <p>Which method would you like to add?</p> <div data-bbox="244 353 890 562"> <div>Choose a method ▾</div> <div> <div>Authenticator app</div> <div>Email</div> <div>Security questions</div> </div> </div>                                                                                                                                                                                                                                                                                                                 | <p>Select the verification method. In this case, it will be the <b>Authenticator app</b>.</p>                                                                                                                                                                                                            |
| <div data-bbox="226 663 448 687">Microsoft Authenticator</div> <div data-bbox="879 663 900 687">✕</div> <div data-bbox="252 707 900 736">Scan the QR code</div> <p>Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.</p> <p>After you scan the QR code, choose "Next".</p> <div data-bbox="264 844 392 972"> </div> <div data-bbox="272 987 392 1008">Can't scan image?</div> <div data-bbox="756 1037 788 1055">Back</div> <div data-bbox="839 1037 876 1055">Next</div>                                                                  | <p>Press <b>Next</b> twice until you see the QR code.</p>                                                                                                                                                                                                                                                |
| <div data-bbox="306 1128 777 1164">Zabezpiecz swoje życie cyfrowe</div> <div data-bbox="306 1303 802 1339">Zaloguj się przy użyciu konta Microsoft</div> <p>W przypadku zalogowania się przy użyciu konta Microsoft, wszystkie zapisane hasła, adresy i inne informacje wypełniane automatycznie będą dostępne na tym urządzeniu.</p> <div data-bbox="376 1606 408 1648"> </div> <div data-bbox="427 1612 713 1646">Dodaj konto służbowe</div> <div data-bbox="403 1727 448 1769"> </div> <div data-bbox="459 1731 681 1767">Zeskanuj kod QR</div> <div data-bbox="365 1850 718 1886">Przywróć z kopii zapasowej</div> | <p>Launch the Microsoft Authenticator app installed on your phone, accept the terms of use, add your business account by scanning the QR code displayed to you in your web browser. The app may ask you to test the operation by sending a notification on your cell phone, which you must click on.</p> |